

TRAFFIC AND PARKING POLICIES

Traffic and parking regulations are established and enforced on campus to ensure the safety of pedestrians, drivers, and property. They also provide adequate parking facilities for use by the college community. All who are a part of the college community are expected to abide by the regulations set forth in the following statements.

I. Registration of Vehicles

Students are permitted to keep vehicles on campus provided they are properly registered with Campus Security and display a current parking permit. Upon registering your vehicle with security. The security office is located at Rm. 112 of the Wilson Building, each person must sign a statement agreeing to abide by the traffic and parking regulations as set forth by Huntingdon College. Anyone who operates a vehicle on the property of Huntingdon College must have a valid driver's license and current vehicle insurance and registration.

Faculty, staff and students will receive a parking permit and a copy of the parking policies when they register their vehicle. Parking permits are issued for a one year duration and must be displayed in a manner on vehicles as authorized by the Chief of Security. Failure to display your parking permit is a violation and subject to citation.

Habitual violation of parking regulations could result in the loss of the student's privilege to bring a vehicle on campus.

Registration of vehicles brought on campus is the individual responsibility of each student and should be accomplished within twenty-four (24) hour after arriving on campus. Registration of a vehicle by any other person is not allowed. Violation of this policy is considered a serious offense and violators will be referred to the Dean of Students.

Guest and Handicapped permits may be issued, at no cost, to students upon request at the Security Office in Wilson. These permits will authorize parking of an unregistered vehicle on campus in specific areas and will be issued for a period not to exceed two weeks unless approved by the Chief of Security or his designee. Permits must be displayed, as instructed, at all times during the period of use. Applicants must furnish the following information to Security when registering a vehicle:

- A. Full name and address of person for whom the vehicle is being registered
- B. Description of vehicle make, model, year, and color including current vehicle license plate number,
- C. Your current status (resident, commuter, faculty, staff, etc.)
- D. Cell phone and/or home phone number(s)

Guest parking permits may be obtained from the Campus Security office for students and weekend guests. Guests will be advised to park in areas designated for guest parking and the permit should only be displayed on the vehicle being registered and should be returned to the Security Office upon leaving campus.

II. Parking Areas

Blount Lot - This lot is restricted for, upper-class resident students, twenty-four(24) hour staff, and handicapped parking. Freshmen, commuter students, and others who are not authorized to park in this lot will be in violation and may be ticketed or towed. Spaces painted yellow are reserved for full-time Residence Life staff members and for the dumpster parked in this lot. Handicapped parking is also available with proper permits. Vehicles parked in the fire lane and blocking the dumpster may be towed at the owner's expense.

Searcy Lot - The marked yellow spaces located at the rear of the Dining Hall are reserved for Dining Hall employees and the marked yellow spaces in front of the Maintenance Shop are reserved for Maintenance employees. Handicapped parking is also available with proper permits. The white spaces are reserved for upper-class resident students. Commuter students are allowed to park in the Searcy lot (white spaces only), 3:00 p.m. Fri.- 3:00 p.m. Sun. **Freshmen** are not allowed to park in the Searcy lot or the Blount lot at any time. Signs are posted on the south side of the outdoor basketball court warning of the risk of parking there because of the possibility that a basketball might come over the fence. The college will not be responsible for damage that might occur to your vehicle. The two reserved spots in front of the Maintenance gate are for Maintenance employee parking.

Searcy Gravel Lot - Located just west of the physical plant, near Bankhead Ave., this lot is available for all student parking. Please be mindful not to block others if you park here.

Wilson Lot - Located behind the Wilson Building, this lot is restricted to commuter students. One space is reserved for fifteen(15) minute parking only for anyone conducting official business at Wilson and one space is reserved for Security vehicles. Those not authorized to park in this lot may be ticketed or towed. Handicapped parking is also available in this location. Faculty and staff who have offices in, or who teach in Wilson may park in this lot if spaces are available. There are six spaces at the bottom of this lot reserved for college vehicles.

Trimble Lot - The twelve spaces located west of the Trimble Building are reserved only for the residents of Trimble. Trimble residents are not permitted to park in the Wilson lot.

The cut-through that is located at the southwest corner of the Wilson Lot can only be accessed from Woodley Rd. as this is one-way traffic only as you enter the lot. You must exit and enter the Wilson parking lot from Jim Wilson Loop West.

Smith Lot - Located behind Sybil Smith Hall, this lot is restricted to commuter students between 7:00 a.m.-5:00 p.m., Mon.-Fri. There is one space reserved for the Alabama-West Florida Archives staff. There are four handicapped spaces. Signs are posted on the fence of the baseball field advising that parking there is risky since a ball could hit and damage your vehicle. The college will not be responsible for any damage that might occur to your vehicle. Faculty whose offices are in, or who teach in Smith, Bellingrath or Jackson Home may park in this lot if spaces are available.

Narrow Lane Lot - This lot is located between the two tennis court areas, behind Ligon Residence Hall and is designated for unrestricted use by freshmen and residents of Ligon Hall, other resident or commuter students and others authorized to park on campus. This lot also serves to provide parking for athletic events and other functions held on campus.

Roland Student Center Lot - Parking in this lot is reserved for faculty and staff. Spaces are painted yellow. Please follow directional arrows when entering or exiting this lot. Two spaces are reserved for 15 min. parking only. Faculty and staff who work in, or who teach in Flowers, Smith, Bellingrath or Jackson Home should continue to park in this lot if spaces are not available in the Wilson lot or the Smith lot.

Flowers Hall and Bellingrath - The parking spaces located in front of Bellingrath Hall and Flowers Hall are designated for visitors and guests of the college.

Cloverdale Campus - Students may park their vehicles in the parking spaces along Fairview Ave. and Boulter St. while attending classes, meeting with an instructor or Athletic Trainer. The parking spaces in front of the Pro-Impact Office and along Navarro St. are reserved for Pro-Impact patients only. Parking inside the gated wall area, located between Pro-Impact and the Weil Center, is reserved for faculty and the Pro-Impact Director and Trainer. Parking inside the gated area between Cloverdale and the Wilson Gym is reserved for faculty and handicapped parking. Your vehicle is subject to being towed by the Montgomery Police Department if you park illegally along any residential streets.

Football Field Lot (off Navarro St.) - This lot is reserved for coaches and staff only.

Scarlet and Grey Bookstore Lot - Parking spaces in this lot are reserved for bookstore customers only. During bookstore business hours, faculty, staff and students are prohibited from parking in this lot while attending classes or events at the Cloverdale Campus.

At the intersection of Bankhead Ave. and Fairview Ave. there is a crosswalk for students walking to and from the Cloverdale Campus. There are two solar powered red flashing caution lights, and on each light pole you will find a red button affixed to the side of the pole. The flashing lights (which are facing east and west on Fairview Ave.) will be activated by pushing this button. **The lights are not stop lights and are not intended to stop a vehicle while you are crossing the street. They serve only as a caution to drivers that this is a school crossing. A 3 Way Stop sign was installed. However, always make sure, before you cross Fairview Ave., that all vehicles traveling east and west come to a complete stop before you attempt to cross this intersection. Do not assume a vehicle will stop just because the lights are flashing and you have the right of way. Use caution and pay close attention to oncoming traffic as the blinking lights run off of solar power and may not function during inclement weather. If the lights fail to flash when activated, notify Security immediately.**

Campus Security provides a shuttle service for those who are traveling across campus day or night. Please contact the Security Office, or 324-6565 to request an escort. You should never walk alone after dark.

III. Parking in Prohibited Zones and Towing of Vehicles

Vehicles which are parked in fire lanes (Yellow painted curb) and designated parking spaces will be towed at the owner's or driver's expense. Once your vehicle has been towed, you must contact Security and any cost(s) incurred will be paid at the Business Office located at Wilson. (Towing charges ordinarily range from fifty to one hundred dollars). After all costs have been paid at the Cashier's Office, contact Security, (334) 324-6565, so that your vehicle may be released to you. You must be able to show proof of ownership of said vehicle before it can be released to you. Vehicles that are towed after hours and on weekends will not be released until the above process has been completed unless authorized by the Chief of Security or his designee. Handicapped parking spaces and fire lane spaces will be monitored closely, and the Security Department reserves the right to tow vehicles from these spaces at the owner's expense. Huntingdon College assumes no responsibility for damages that may occur when an improperly parked vehicle or an abandoned vehicle is towed or booted.

IV.Regulations and Penalties

1. Failure to comply with registration procedures or parking and traffic regulations will result in citations being issued and fines assessed.
2. Huntingdon College assumes no responsibility for loss from fire, theft, vandalism or accident to vehicles that are parked or operated on our campus.
3. City and State laws and regulations, in addition to all directive signs governing the use of vehicles and flow of traffic must be observed at all times.
4. Vehicles must be in safe driving condition while being operated on our campus as provided by City and State Codes.
5. Persons loaning their vehicles to others are responsible for citations issued to that vehicle.
6. Maximum speed on our campus for all vehicles is fifteen (15) miles per hour.
7. All fines must be paid to the Student Financial Services Office.
8. Failure to pay fines by the semester's conclusion will result in transcripts being withheld or other action being taken to collect any fines owed to the college.

9. Fines are assessed as follows:

Parking in prohibited zone.....	\$25.00
Parking improperly.....	\$25.00
Speeding or reckless driving.....	\$100.00
Failure to obey traffic signs.....	\$50.00
No vehicle permit/expired decal.....	\$25.00
Handicapped zone.....	\$50.00
Improper display of permit.....	\$20.00
Fire lane violation/parking on grass...	\$100.00

10. Huntingdon College reserves the right to tow or boot any vehicle for the following violations:

- a. Vehicles brought on campus after receiving three (3) or more citations for not being properly registered may be towed or booted without prior warning.
- b. Creating hazardous conditions, i.e. parking in traffic or fire lanes.

- c. Parking in a manner that could impede entrance or exit of emergency vehicles to buildings, etc.
 - d. Blocking loading docks, ramps, access to trash dumpsters or entrances to buildings, etc.
 - e. Abandoned vehicles parked on our property.
11. If you are a student at Huntingdon and are employed by Huntingdon, you will register your vehicle as a student, not staff.
 12. The red lined reserved spaces for "Resident Seniors Only" are reserved for these students. Violators will be ticketed accordingly.
 13. Yellow lines indicate parking for faculty or staff parking only or **No Parking at all (fire lanes)**.
 - White lines indicate parking for students, but in their assigned designated parking areas.
 - Blue lines indicate Handicapped Parking Only.

V.Campus Gates

The college has four (4) campus gates. The three gates located at the South entrances to our campus are located at Woodley and Southview Ave., Woodley and Thomas Ave., and Woodley at the entrance to the Trimble Apartments and Wilson lot. These gates are ordinarily unlocked daily by 5:00 a.m. and are locked daily at 10:00 p.m. The Main Campus gate on Fairview Ave. is unlocked each day by 5:00 a.m. and is locked at 5:30 p.m. When these gates are locked, students, faculty, staff, and guests will enter and exit our campus either at the Narrow Lane Road entrance located on the east side of campus or the Searcy lot, located on the west side of Campus. Anyone driving around the campus gates when they are closed will be in violation of this policy.